IMPORTANT DOCUMENTS!!!
PLEASE READ AS FAILURE TO COMPLY WITH THE INFORMATION IN THIS PACKET COULD RESULT IN ARREST, REMOVAL FROM THE UNITED STATES, OR PREVENT YOUR RE-ENTRY INTO THE UNITED STATES ON FUTURE VISITS

SPECIAL REGISTRATION PROCEDURES FOR VISITORS AND TEMPORARY RESIDENTS

The United States has a proud tradition of welcoming immigrants and visitors. This tradition is renewed and enriched by each and every law-abiding immigrant and visitor. Because of terrorist attacks that claimed the lives of thousands of Americans as well as nationals from many other countries, new regulations have been put into effect to help ensure the safety of all persons in the United States -- citizens, residents, and visitors as well. We appreciate your understanding and cooperation in complying with the special registration procedures.

HOW TO COMPLY

Now that you have been fingerprinted and photographed, and interviewed about your plans during your stay in the United States, there are a few more special registration procedures that you must follow. Please take the time to read these instructions carefully. Keep them with you, as it is your legal responsibility to follow them.

FOR ALL REGISTRANTS LEAVING THE UNITED STATES

- You must appear in person before an inspecting officer at a designated port of departure (a list is attached) and leave from that port on the same day.

REGISTRANTS REMAINING IN THE UNITED STATES FOR 30 DAYS OR LONGER

- You must report in person to an immigration office (a list is attached) between day 30 and day 40 and show that you are following your travel plans or the statement of intentions made when you entered.

REGISTRANTS REMAINING IN THE UNITED STATES FOR MORE THAN 1 YEAR

- You must report in person to an immigration office within 10 days of the anniversary of the date when you last were admitted to the United States and show that you are following your travel plans or statement of intentions made when you entered.

REGISTRANTS WHO CHANGE ADDRESSES, EMPLOYERS OR SCHOOLS AFTER REMAINING IN THE UNITED STATES FOR 30 DAYS OR MORE

- You must notify the Department of Homeland Security (DHS) in writing within 10 days of the change;

This document provides additional information and helpful tips to make it easier for you to follow the special registration procedures.
FOR ALL REGISTRANTS LEAVING THE UNITED STATES

If you leave the United States after October 1, 2002, including visits to Mexico, Canada, or adjacent islands, you must on the appear in person on the date of your departure before an inspecting officer at a designated port of departure (a list is attached) and leave through a designated port. If you do not appear in person on the date of your departure before an inspecting officer, you may be denied admission to the United States at a later date. A list of the designated ports and instructions on where to register your departure is attached for your information. It is also available on the Internet at www.immigration.gov and from the National Customer Service Center (1-800-375-5283 or TTY 1-800-767-1833 for the hearing impaired).

If you are just passing through the United States en route to another country and you are intending to depart from a non-designated port, your departure information will be collected during the arrival registration.

WAIVERS

A waiver of all or part of the special registration requirement(s) for up to one year may be requested in writing. There is no form to request a waiver; a letter is sufficient. Examples of the circumstances that might warrant a waiver includes, but is not limited to: a representative of a foreign government who was issued a visitor’s visa in lieu of a diplomatic visa, an individual who should be exempt from special registration but was registered in error (such as an individual traveling with a diplomat’s visa), or emergent medical circumstances (such as those requiring hospitalization) during the interview period. If the waiver is not approved in writing before the interview period, or your departure, you should appear for the interview or report to the port-of-departure office.

All waiver requests should be send to the Bureau of Customs and Border Protection. (CBP) A list of addresses for the CBP Field Offices is attached. The CBP will only adjudicate requests that include relief from arrival and/or departure registration. Please provide a detailed description of the relief that you are seeking, your name, date-of-birth, Fingerprint Identification Number, a 1’x1’ passport style photograph, and any documents that support your application. For example, if you are a crewmember seeking relief from registration upon arrival, in addition to the items referenced above, please provide a letter from your employer that indicates your need for a waiver, job status, and the frequency of entry. If your waiver is approved you may have to report for an interview before a CBP officer and you may be required to provide your fingerprints.

30 DAY AND 1 YEAR INTERVIEWS

Who must report for an interview?

At this time, anyone who has been fingerprinted and photographed at a United States port of entry on or after September 11, 2002, as part of the special
registration procedures and who intends to stay 30 days or longer must report for
an interview, unless they have applied for and received a waiver.

If you have applied for asylum in the United States, but were registered when you
entered, you must still appear for the 30 day and 1 year interviews until either
your asylum application has been approved or you depart the United States.

When must I report for the interview?

If you stay in the United States for 30 days or more, you must report to an
immigration office between day 30 and day 40 for the interview. For example, if
you enter the United States on October 10, you should appear at an immigration
office between November 8 – 18. To determine the days when you should
appear for your interview, fill out the following:

Date of entry: ________________________________
Day 30: ________________________________
Day 40: ________________________________

If you stay in the United States for 1 year or more after your date of entry, you
must report to an immigration office for both the 30 day interview and an annual
interview. Based on the example above, if you entered the United States on
October 10, you would appear at an immigration office for the 30 day interview
and then again between October 10 – 19 of the following year. To determine
your dates:

Month/Date of entry: ________________________________
Date of entry + 10 days: ________________________________

If you stay in the United States for 2 or more years, you should report to an
immigration office between these dates each year.

You do not need an appointment for your interview; but you should come in the
morning. You will be seen on the same day that you come in. Most immigration
offices are open Monday through Friday, except on Federal holidays. For your
convenience, please call the National Customer Support Center toll-free (1-800-
375-5283) to find out when a specific immigration office is open for business.

Where must I go for an interview?

You can go to the immigration office or Sub-office closest to where you are
located in the United States when the date for your interview occurs. A list of the
immigration offices and Sub-offices is attached for your information. It is also
available on the Internet at www.immigration.gov and by telephone from the
National Customer Service Center (1-800-375-5283 or TTY 1-800-767-1833 for
the hearing impaired).
When you get to the immigration office, let an immigration employee or security guard know that you are there for a special registration interview. An immigration Information Officer will request proof of identity, such as your passport, and then direct you to the officer who will conduct your interview.

What will happen at the interview?

At the interview, you will be fingerprinted and photographed again to verify your identity. If necessary, you may bring someone to translate for you. You should bring your Form I-94 (Arrival – Departure Record) and any written documents available to show the interviewing officer that you are doing what you said you were going to do when you entered the United States. For example:

• If you are visiting the United States as a tourist, you could bring hotel receipts, ticket stubs from places that you have gone or transportation that you have used, credit card receipts in your name that indicate a city or state that you have visited, etc.
• If you are staying with friends or relatives, you could bring documents showing their name and address, such as a postmarked envelope or bill.
• If you are in the United States because of a job, you could bring a payroll stub, an employment contract, etc.
• If you are in the United States to go to school, you could bring your class schedule, official notification of your grade(s), your class or yearbook picture, student identification card, evidence of participation in extracurricular activities, etc.

For the purpose of the interview, it is in your favor to think creatively and to bring as much documentation as possible. You may also be asked additional questions of a national security or law enforcement nature.

At the end of the interview, if the officer is satisfied, your Form I-94 will be marked to indicate that you appeared for your 30 day (or annual) interview. The interviewing officer could also extend the interview and ask you to come back within 7 days with additional documentation, or ask that you be interviewed by another immigration officer.

CHANGE OF ADDRESS/EMPLOYER/SCHOOL

If you change your address, employer or school after you have been in the United States for 30 days or longer, you must notify DHS by mail within 10 days of the change. You should use a Form AR-11 SR (Alien’s Change of Address Card – Special Registration). A copy of the form is attached for your convenience. It is also available on the Internet at www.immigration.gov and by mail from the Immigration Forms Distribution Center (1-800-870-3979), and at immigration offices.

When completing the form, you should:
• copy the FIN (Fingerprint Identification Number) that was written on your I-94 (Arrival – Departure Record) either when you entered the United States or at your 30 day interview to the last line on the form where indicated, and
• mail to the address noted on the form.

While not required, it is to your benefit to keep a copy of your completed form and to request and keep a receipt to document the date on which you mailed the AR-11 SR and the address to which it was mailed.

**NON-COMPLIANCE**

If you do not comply with the special registration requirements or other terms of your admission to the United States during your stay, you will be considered out of status. You may be subject to arrest, detention, fines and/or removal from the United States, and any future application for an immigration benefit from the United States may be impacted. Decisions will be made on an individual basis, dependent on the circumstances of each case.
## Bureau of Customs and Border Protection
### Field Operations Offices

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<tr>
<th>Region</th>
<th>Address Details</th>
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<tbody>
<tr>
<td>Arizona/Tucson</td>
<td>4740 North Oracle Road, Suite 310 Tucson, AZ 85705</td>
</tr>
<tr>
<td>Puerto Rico/Virgin Islands PR</td>
<td>#1 La Puntilla Street, Room 203 San Juan, PR 00901</td>
</tr>
<tr>
<td>East Great Lakes/Buffalo</td>
<td>4455 Genesse Street Buffalo, NY 14225</td>
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<tr>
<td>East Texas/Houston</td>
<td>2323 S. Shepherd Street, Suite 1200 Houston, TX 77019</td>
</tr>
<tr>
<td>Gulf/Mexico</td>
<td>423 Canal Street, Room 337 New Orleans, LA 70130</td>
</tr>
<tr>
<td>Mid Atlantic/Baltimore</td>
<td>103 South Gay Street, Suite 208 Baltimore, MD 21202</td>
</tr>
<tr>
<td>Mid America/Chicago</td>
<td>610 South Canal Street, Suite 900 Chicago, IL 60607</td>
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<tr>
<td>Mid Pacific/San Francisco</td>
<td>33 New Montgomery Street, Suite 1601 San Francisco, CA 94105</td>
</tr>
<tr>
<td>New York/Newark</td>
<td>1 Penn Station, 11th Floor New York, NY 10119</td>
</tr>
<tr>
<td>North Florida/Tampa</td>
<td>1624 East 7th Avenue, Suite 301 Tampa, FL 33605</td>
</tr>
<tr>
<td>Northwest Great Plains/Seattle</td>
<td>1000 2nd Avenue, Suite 2200 Seattle, WA 98104</td>
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<tr>
<td>South Florida/Miami</td>
<td>909 SE First Avenue, Suite 980 Miami, FL 33131</td>
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<tr>
<td>North Atlantic/Boston</td>
<td>10 Causeway Street, Room 801 Boston, MA 02222</td>
</tr>
<tr>
<td>North Pacific/Portland</td>
<td>P.O. Box 55700 Portland, OR 97238</td>
</tr>
<tr>
<td>South/Atlanta</td>
<td>1691 Phoenian Blvd, Suite 270 College Park, GA 30349</td>
</tr>
<tr>
<td>South Texas/Laredo</td>
<td>109 Shiloh, Suite 300 Laredo, TX 78045</td>
</tr>
<tr>
<td>Southern California/San Diego</td>
<td>610 W. Ash Street, Suite 1200 San Diego, CA 92101</td>
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<tr>
<td>West Texas/New Mexico</td>
<td>9400 Viscount Blvd, Suite 104 El Paso, TX 79925</td>
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<tr>
<td>West Great Lakes/Detroit</td>
<td>613 Abbot Street, Suite 310 Detroit, MI 48226</td>
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<tr>
<td>South Pacific/Los Angeles</td>
<td>One World Trade Center, Room 705 Long Beach, CA 90831</td>
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Last Updated: July 22, 2003
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<td>9747 Northwest Conant Avenue Kansas City, Missouri 64153</td>
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<tr>
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<td>ARKANSAS</td>
<td>Fort Smith</td>
<td>4991 Old Greenwood Road Fort Smith, Arkansas 72903</td>
<td>NEBRASKA</td>
<td>Omaha</td>
<td>3736 South 132nd Street Omaha, Nebraska 68144</td>
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<td>865 Fulton Mall Fresno, California 93721</td>
<td>NEVADA</td>
<td>Las Vegas</td>
<td>3373 Pepper Lane Las Vegas, NV 89120-2739</td>
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<td>444 Washington Street San Francisco, California 94111</td>
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<td>MAINE</td>
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<td>176 Gannet Drive South Portland, Maine 04106</td>
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<td>New York City 26 Federal Plaza New York, New York 10278</td>
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<tr>
<td>MARYLAND</td>
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<td>31 Hopkins Place Baltimore, Maryland 21201</td>
<td>NORTH CAROLINA</td>
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<td>210 E. Woodlawn Road, Building 6, Suite 138 Charlotte, North Carolina 28217</td>
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<tr>
<td>MASSACHUSETTS</td>
<td>Boston</td>
<td>Government Center, JFK Federal Building Boston, Massachusetts 02203</td>
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<td>Cincinnati</td>
<td>550 Main Street, Room 4001 Cincinnati, Ohio 45202</td>
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<td>MICHIGAN</td>
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<td>333 Mount Elliot Street Detroit, Michigan 48207-4381</td>
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<td>OKLAHOMA - Oklahoma City</td>
<td>4400 SW 44th Street Suite A Oklahoma City, Oklahoma 73119</td>
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<tr>
<td>SOUTH CAROLINA - Charleston</td>
<td>170 Meeting Street, Fifth Floor Charleston, South Carolina 29401</td>
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<td>VERMONT - St. Albans</td>
<td>64 Gricebrook Road St. Albans, Vermont 05478</td>
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<td>TENNESSEE - Memphis</td>
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<td>4420 North Fairfax Drive Arlington, Virginia 22203</td>
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<td>PUERTO RICO – San Juan</td>
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<td>WASHINGTON - Spokane</td>
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<td>RHODE ISLAND - Providence</td>
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<td>TEXAS - Harlingen</td>
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<td>WASHINGTON - Yakima</td>
<td>417 E. Chestnut Yakima, Washington 98901</td>
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<td>ST. CROIX - Christiansted</td>
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<td>WEST VIRGINIA - Charleston</td>
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<td>UTAH - Salt Lake City</td>
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For more information on the immigration office nearest you, including hours of operation, please telephone the National Customer Service Center at 1(800) 375-5283 or TTY at 1(800) 767-1833 for the hearing impaired. You can also visit the Bureau of Citizenship and Immigration Services web site at [www.immigration.gov](http://www.immigration.gov)
## DESIGNATED PORTS-OF-DEPARTURE (POD)
### ALPHABETICAL LIST

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<td>JFK International Airport, New York City - Jamaica, NY</td>
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## DESIGNATED PORTS-OF-DEPARTURE (POD)
### LIST BY STATE

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LIST OF DESIGNATED PORTS OF DEPARTURE (POD)

FOR SPECIAL REGISTRATION

Locations and Exit Information

**Alcan Port of Entry, Alaska**
Alcan Port of Entry is located at mile 1221.1 Alaska Highway, route 2. The port is approximately 93 miles east of Tok, Alaska and 20 miles west of Beaver Creek, Yukon, Canada.

Address: HC 63 Box 1221
Tok, Alaska 99780

Telephone: Office (907)774-2242
Fax (907)774-2002

Hours of Operation: 08:00AM to 10:00PM

**Amistad Dam, Texas**
Registrants should park south of the building, then report to Inspector in the Immigration and Naturalization Service (INS) office. This port of departure (POD) is located 12 miles northwest of Del Rio, Texas.

Location: Spur 349 South of Highway 90 West at Amistad Dam

Telephone: (830) 703-2160

Hours of Operation: 10:00AM - 6:00PM

**Anchorage International Airport, Alaska**
Registrants arriving at the airport on outbound international flights should report to Gate N-8 in the transit lounge. There is a call box labeled “INS” located at the inspections booth. Use this phone to contact an INS officer. The INS Officer will instruct you to wait at Gate N-8 until an officer arrives to collect your Form I-94.

Address: 4601 Postmark Drive
Anchorage, Alaska 99502

Telephone: (907) 271-6855

Hours of Operation: 12:00AM – 4:00PM

**Atlanta Hartsfield International Airport, Georgia**
All registrants should report to the information counter located in the center of the departure/boarding level on Concourse E. The INS Office can be contacted from this location.

Address: Hartsfield International Airport
6000 North Terminal Parkway
International Concourse E
Departure/Boarding Level
Atlanta, Georgia 30320

Telephone: (404) 763-7816

Hours of Operation: 06:00AM – 11:00PM

**Baltimore International Airport, Maryland**
Registrants should proceed to Pier E on the lower level and look for the door in the lobby with the INS seal. Go inside and ring the bell at the second door and an INS inspector will respond.
Bell Harbor Pier 66 Cruise Ship Terminal, Washington
From Interstate 5, exit on Madison Street and go west to Alaska Way. Turning right, Pier 66 will be about a mile on the left. The departure processing area is located on the second floor, primary area. This location is only used for processing cruise ship inspections from May through October.

Address: 2225 Alaska Way, Pier 66
Telephone: (206) 553-4775
Seattle, Washington 98121

Hours of Operation: 06:00AM – 1:00PM, Monday-Friday, when cruise ships are in port.
Calexico Port of Entry, California
Follow the sign at the Port of Entry that reads “To Mexico.” As you pass two (2) sets of turnstiles, take a
right to return to the port’s south entrance. The INS office is located to the left of the south entrance
doors. It should also be noted that only pedestrians on foot might depart through the Calexico Port of
Entry.

Address: 200 E. 1st Street
Telephone: (760) 357-1143
Calexico, California 92231

Hours of Operation: 24-hour port

Cape Canaveral Seaport, Florida
Take George King Blvd to Columbia Rd. Go south on Columbia one block to Atlantis Rd. Turn left on
Atlantis to 455 which will be 100 yards on the right.

Address: 455 Atlantis Rd.
Telephone: (321) 868-7134
Port Canaveral, FL 32920

Hours of Operation: 06:00AM-5:00PM Monday-Saturday
06:00AM-3:00PM Sunday

Cape Vincent Port of Entry, New York
Registrants should report to the Inspections Building.

Address: Hornes Ferry Dock
Telephone: (315) 654-2781
Cape Vincent, New York 13618

Hours of Operation: 08:00AM – 8:00PM, May through October (Seasonal)

Champlain, New York
Registrants should report to the Export Control Building at Champlain. Registrants should then proceed
to the Main Lobby to report departure to the INS.

Address: 24 West Service Road
Telephone: (518) 298-7901
(Interstate 87)
Champlain, New York 12919

Hours of Operation: 24-hour port

Charlotte/Douglas International Airport, North Carolina
Registrants should report to Concourse D, International Departure Area and call (704) 359-9911
Ext 0 for departure processing.

Address: 5501 Josh Birmingham
Telephone: (704) 359-9911
Parkway, Concourse D
Charlotte, NC 28217

Hours of Operation: 08:00AM-10:00PM

Chateaugay Port of Entry, New York
Registrants should report to the Inspections Building.

Address: Route 374
Telephone: (518) 497-6772
Chateaugay, New York 12920

Last Updated: March 3, 2003
**Hours of Operation:** 24-hour port

**Chicago – Midway Airport, Illinois**
All persons in need of departure registration need to call the aforementioned number and speak to an officer in order to be escorted to the FIS area. You may report to the information counter at the departure level and they will contact an officer for you. Everyone must clear through security prior to accessing the FIS area.

**Address:** 5757 S. Cicero Ave.  
**Telephone:** (773)-948-6220

**Chicago - O’Hare International Airport, Illinois**
The Departure Exit Control office is located next to exit door A on the arrivals level of the International Terminal 5.

**Address:** O’Hare International Airport  
Terminal 5  
International Building  
10000 West O’Hare  
Chicago, Illinois 60666

**Telephone:** (773) 894-2940

**Cleveland Hopkins International Airport, Ohio**
Registrants should report to concourse A, International Arrivals gate and go down stairs to the US Customs office. Inform the Customs officer that you need to report in with US Immigration office to depart the US. CALL IN ADVANCE TO SET-UP A DEPARTURE INTERVIEW DATE AND TIME

**Address:** Cleveland Hopkins  
International Airport  
International Arrivals Concourse A  
5300 Riverside Drive  
Cleveland, Ohio 44135

**Telephone:** (216) 522-4781

**Columbus Port of Entry, New Mexico**
From Columbus, follow the signs to the port and park in the visitor’s parking lot located at the inspections building. Registrants should then report to the Supervisory Immigration Inspector in the INS office.

**Address:** State Road 11 & Pershing Road  
Columbus, New Mexico 88029

**Telephone:** (505) 531-2694

**Dallas/Fort Worth International Airport, Texas**
Registrants should report to Terminal A, Section C for departure processing.

Last Updated: March 3, 2003
Address: D/FW International Airport, Terminal A, Section C
2000 South Service Drive
Dallas/Fort Worth International Airport, Texas 75261

Hours of Operation: 6:30AM – 10:00PM

**Del Rio International Bridge, Texas**
Registrants should park on south side of building then report to Inspector in the INS office.

Address: Loop Road
Del Rio, Texas 78840

Hours of Operation: 24-hour port

**Denver International Airport, Colorado**
Registrants should report to the Main Terminal, International Arrivals for departure processing.

Address: 8500 Pena Blvd.
Denver, Colorado 80249-6340

Hours of Operation: 10:00AM – 8:00PM

**Derby Line Port of Entry, Vermont**
Registrants should proceed north on Interstate 91 to the Derby Line Inspection Station and park at the rear of the building. They should then report to the INS secondary inspection counter in the lobby by using the front door of the building.

Address: 107, I-91 South
Derby Line, VT 05830

Hours of Operation: 24-hour port

**Detroit Canada International (Ambassador) Bridge Port of Entry, Michigan**
Registrants departing over the Detroit Canada Bridge should proceed onto the bridge ramp. Stay in the left lane. As you pass the Duty Free Store on your left, park your vehicle and walk over to your left to the large fenced gate near the building. An officer will open the gate and direct you inside.

For Cargo Truck drivers ONLY, proceed to the U.S. Customs Cargo Compound at the base of the bridge on Fort Street. Go to the Cargo desk and ask to see the Immigration Officer.

Address: 3033 Porter Street
Detroit, MI 48216

Hours of Operation: 24-hour port

**Detroit Canada Tunnel Port of Entry, Michigan**
Registrants departing through the Detroit Canada Tunnel should pull over to the left and park under the canopy in front of the U.S. Customs Office prior to going through the tollbooth. They will then be directed to the INS Office.

Address: 150 E. Jefferson Ave.
Detroit, Michigan 48226

Last Updated: March 3, 2003
Detroit Metro International Airport, Michigan
Go to the information booth between Gates A-38 and A-40. Use the INS Telephone located on the left rear of the booth to contact INS. Follow posted dialing instructions. If you are unable to get to the Gate level, or cannot locate the information booth, please ask your airline for assistance or call (734) 247-4901.
Address: 2597 World Gateway Place
Telephone: (734) 247-4901
Detroit, Michigan 48226

Douglas Port of Entry, Arizona
Using I-10 East from Tucson, AZ, travel on the I-10 East for approximately 40 miles until you reach Benson, AZ. You exit I-10 at exit #303 into Benson. From exit #303, you will now be traveling on Highway 80 East through St. David, Tombstone, and Bisbee.

From Bisbee, continue for approximately 30 miles on Highway 80 East until you reach Douglas, AZ. At the first stoplight, make a right turn onto Pan American Avenue. You will travel on Pan American Avenue for approximately 15 blocks and you will then see the Douglas Port of Entry.

On First Street and Pan American Avenue, there is a stop sign located directly in front of the Douglas Port of Entry. Drive straight from the stop sign into the vehicle inspection area, pull into the inspection area and tell the officer that you need to speak to an Immigration Inspector.
Address: 1 Pan American Avenue
Telephone: (520) 364-2028
Douglas, Arizona 85607

Eagle Pass Bridge, Texas
Registrants should park in the public parking area on the northeast side of the building. Once inside the building, they should proceed to the INS office located at the last door (# 20) on the left, in front of the pedestrian primary station.
Address: 160 Garrison Street
Telephone: (830) 758-5507
Eagle Pass, Texas 78852
(830) 758-5508

Eastport Port of Entry, Idaho
Registrants should report to the INS secondary inspection area in the lobby located in the main building.
Address: Eastport, Idaho, Port of Entry
Telephone: (208) 267-2183
U.S. Highway 95 North
Eastport, Idaho 83826

Fort Covington Port of Entry, New York
From Route 37, turn north onto Water Street. Registrants should report to the Inspections Building.
Address: Water Street
Telephone: (518) 358-2231
Fort Covington, New York 12937

Last Updated: March 3, 2003
Hours of Operation: 24-hour port

**Fort Duncan International Bridge, Eagle Pass, Texas**
Registrants should park on the north side guest parking lot located in front of the port of entry.

**Address:** 500 South Adams
Eagle Pass, TX 78852

**Telephone:** (830) 758-5521

**Hours of Operation:** 24-hour port

**Galveston Seaport, Texas**
Registrants should proceed through security and take the elevator to the 5th floor. Exiting the elevator, turn left and proceed to the INS office, which is the last office on the left.

**Address:** 601 Rosenberg
Suite 515
Galveston, Texas 77550

**Telephone:** (409) 766-3585/3583

**Hours of Operation:** 08:00AM – 4:00PM, Monday-Friday

**Grand Portage-Port of Entry, Minnesota**
Registrants should park in the parking lot south of the Inspections building and enter at the front of the building. Once inside, they should proceed to the secondary inspection counter.

**Address:** 9403 East Highway 61
Grand Portage, MN 55605

**Telephone:** (218) 475-2494

**Hours of Operation:** 24-hour port

**Guam International Airport**
Registrants can contact the INS using any in-house airport phone located throughout the terminal. The inspector will meet the individual at a specific location determined by the inspector.

**Address:** Guam International Airport
Tamuning, Guam 96911

**Telephone:** (671) 642-7611

**Hours of Operation:** 24-hour port

**Heart Island Port of Entry, New York**
Registrants should report to the Inspections Building.

**Address:** Heart Island
Alexandria Bay, New York, 13607

**Telephone:** (315) 482-5901

**Hours of Operation:** 24-hour port

**Hidalgo International Bridge, Texas**
Registrants should report to the INS Administration Building located at the bridge.

**Address:** 929 South Bridge Street
Hidalgo, Texas 78557

**Telephone:** (956) 843-2201

**Hours of Operation:** 24-hour port
Highgate Springs Port of Entry, Vermont
Upon entering the port, registrants should pass the Immigration building and make a left U-turn back to the south lane (Route I-89) into the United States. This will bring you to the inspection booth. Proceed to the Immigration building and park under the canopy. Individuals should then report to the INS lobby, Inspections counter.

Address: 482 Welcome Road, Interstate 89 Swanton, Vermont 05488

Telephone: (802) 868-3349

Hours of Operation: 24-hour port

Honolulu International Airport and Honolulu Seaport, Hawaii
Inquire at the main entrance for the Secondary inspection area.

Address: 300 Rodgers Blvd. Departure Level, West End of Ticket Lobby 4 Honolulu, Hawaii 96819

Telephone: (808) 861-8400

Hours of Operation: 24-hour port

Houlton Port of Entry, Maine
Registrants should proceed north on Interstate 95 until they pass Exit 63. A sign that reads, “Export Declaration Area” is located next to the main port building. Registrants should park in the lot next to the sign and walk back to the main port building.

Address: 27 Customs Loop Room #101 Houlton, ME 04730

Telephone: (207) 532-2906

Hours of Operations 24-hour port

Houston George Bush Intercontinental Airport, Texas
Upon arrival at the airport, registrants should use any internal phone and dial 33-3700 or 33-3718 to arrange for an escort to the INS office. An INS officer will meet you at a designated location.

Address: 3700 N. Terminal Rd, Terminal D Houston, Texas. 77032

Telephone: 33-3700 or 33-3718

Hours of Operation: 05:30AM – 9:00PM

Houston Seaport, Texas
Registrants should park in the rear of the Chase Building. Take elevator to the 2nd floor and turn right. The INS office is located on the left at the end of a short hallway.

Address: 8799 North Loop East Suite 270 Houston, Texas 77029

Telephone: (713) 675-7982

Hours of Operation: 8:00AM – 4:00PM, Monday - Friday

International Falls Port of Entry, Minnesota
Registrants should proceed to the INS administration building for departure processing.

Last Updated: March 3, 2003
JFK International Airport, New York City, New York
Registrants will enter Terminal Four and follow the signs for Airline Baggage Services from main arrivals hall and go to room 161 / 011. This room is near the Airline Baggage Service area.

Ketchikan Seaport-Port of Entry, Alaska
Location is downtown Ketchikan inside the Federal Bldg. There is only one major road in the town, so we are kind of hard to miss. The main road is called Tongass Highway. The road changes names several times as you wind your way down town, until it becomes Mission St., and then back to Tongass Highway. Our building is the only 6 story pinkish building in town. We are located directly across the street from Creek St., which a historic and tourist area.

Kona Air and Sea Ports, Hawaii
Directions: Inside the Federal Inspections temporary structure at the north end of the Kona Airport. Once at the Airport, call the office for escort into the facility.

Laredo Gateway to the Americas Bridge, Port of Entry, Texas
Registrants may park west of the Port in the River Drive Mall parking lot and proceed to the INS secondary area at the Port. This is a temporary parking area, as the toll plaza will be remodeled in the very near future. While the plaza is under construction, registrants may park on the north end of the Port. Once construction is complete, registrants will then resume parking at the River Drive Mall.

Las Vegas (McCarran) International Airport, Nevada
Registrants arriving for outbound international flights should report to the INS office in the International Terminal (Terminal 2). Signs for Customs, INS and Agriculture on the Federal Inspections Services building are clearly displayed at the south end of the Terminal. Enter the greeter lobby for the Federal
Inspections Services building (INS, Customs and Agriculture), then dial 3517 or 2225 on the white courtesy phone and ask to speak with an Immigration Officer.

**Address:** 5757 Wayne Newton Blvd.  
**Telephone:** (702) 736-2611  
**Las Vegas, NV 89119**

**Hours of Operation:** 08:00AM - 4:00PM Daily

**Lewiston Bridge, New York**
At Lewiston, registrants can pull into the parking lot adjacent to the INS office and proceed into the building for departure processing.

**Address:** 1 Lewiston-Queenston Bridge  
**Telephone:** (716) 285-1676  
**Lewiston, New York 14092**

**Hours of Operation:** 24-hour port

**Logan International Airport, Massachusetts**
Registrants should report to the INS office located in Terminal E, second floor. Individuals can use the escalator located near the Northwest ticket counter.

**Address:** 500 Terminal E  
**Telephone:** (617) 561-5745  
**East Boston, Massachusetts 02128-2049**

**Hours of Operation:** 07:00AM – 8:00PM

**Long Beach Seaport, California**
Departure processing will be conducted onboard vessels.

**Address:** 501 West Ocean Blvd.  
**Telephone:** (562) 980-3400  
**Suite 6300  
Long Beach, California 90802**

**Hours of Operation:** 05:00AM – 12:00AM, Monday - Saturday

**Los Angeles International Airport, California**
Registrants should proceed to the Arrival Level, South End (Tom Bradley International Terminal). The INS office is located next to the Interline Connecting Baggage Area (INSPASS Enrollment Center).

**Address:** 380 World Way, Arrival Level  
**Telephone:** (310) 568-7545  
**Los Angeles, California 90045**

**Hours of Operation:** 07:00 AM – 12:00AM

**Madawaska Port of Entry, Maine**
Registrants should report to the Madawaska Border Inspection Station and park at the rear of the building. They should then report to the secondary inspection counter in the lobby by using the front door or the side of the building.

**Address:** 63 Bridge Avenue,  
**Telephone:** (207) 728-4565  
**Suite 101  
Madawaska, ME 04756**

**Hours of Operation:** 24-hour port

Last Updated: March 3, 2003
Massena/Seaway International Bridge Port of Entry, New York
Registrants should report to the Inspections Building.

Address: Seaway International Bridge
          Massena, New York 13683

Telephone: (315) 764-0310

Hours of Operation: 24-hour port

Miami International Airport, Florida
Registrants should report to the INSPASS office located in Concourse B, on the third floor, outside the U.S. Custom area.

Address: Concourse E, 3rd Floor
         4200 N.W. 21st Street
         Miami, Florida 33299-7985

Telephone: (305) 874-5453

Hours of Operation: 24-hour port

Miami Marine Unit, Florida
Registrants should report to the Main Administrative Office of the Miami Marine Unit and proceed to the INS Office.

Address: 1500 Port Blvd.
         Suite 85
         Miami, Florida 33132

Telephone: (305) 536-5315

Hours of Operation: 10:00AM – 6:00PM

Minneapolis-St. Paul International Airport, Minnesota
Registrants should pass through airport security and then proceed to the INS office in Room G2210 on the G concourse for departure processing.

Address: 4300 Gluemack Drive
         Concourse G, Room G2210
         Minneapolis- St. Paul, Minnesota 55111

Telephone: (612) 727-3415

Hours of Operation: 07:00AM – 7:30PM

Mooers Port of Entry, New York
Registrants should report to the Inspections Building

Address: Route 22
          Mooers, New York 12958

Telephone: (518) 263-7116

Hours of Operation: 24-hour port

Newark Liberty International Airport, New Jersey
Registrants should go to the International Arrivals Hall in Terminal B and proceed through the security checkpoint. After passing through the checkpoint registrants should follow the signs to the INS INSPASS office (first door on the left).

Address: Newark International Airport
         Terminal B
         Newark, New Jersey 07114

Telephone: (973) 645-3239 ext. 374

Last Updated: March 3, 2003
**Niagara Falls Rainbow Bridge Port of Entry, New York**
Registrants should report to the Inspections Building.

**Address:** Rainbow Bridge
Niagara Falls, New York 14302

**Telephone:** (716) 282-3141 Ext. 329

**Hours of Operation:** 24-hour port

**Nogales Port of Entry, Arizona**
Using Route I-19 south from Tucson, AZ, travel south for approximately 65 miles to Nogales, AZ. Do not take any exits off of I-19, but remain on I-19 south until it terminates on Grand Avenue in Nogales, AZ. Turn right at the stoplight on Grand Avenue, head south and get into the left lane. The port will be directly ahead. Pull into the Vehicle Inspection Area and ask to speak with an Immigration Inspector.

**Address:** Border Inspection Station
DeConcini Port of Entry
1 North Grand Avenue
Nogales, Arizona 85621

**Telephone:** (520) 287-3609

**Hours of Operation:** 24-hour port

**Ogdensburg Prescott International Bridge Port of Entry, New York**
Registrants should report to the Inspections Building.

**Address:** Ogdensburg Prescott International Bridge
Ogdensburg, New York 13669

**Telephone:** (315) 393-0770

**Hours of Operation:** 24-hour port

**Orlando International Airport, Florida**
Registrants can contact the INS at the airport by calling ext. 4168 from any white phone in the Main Terminal. The INS inspector will arrange to meet the individual at a designated location in the Main Terminal.

**Address:** 1 Airport Boulevard
Orlando, Florida 32827

**Telephone:** ext. 4168

**Hours of Operation:** 08:00AM – 10:00PM

**Oroville Port of Entry, Washington**
The INS Office is located in the last building on the west (left) side of the road before you enter into Canada. There is a general parking area adjacent to the building.

**Address:** 33643 Highway 97N
Oroville, Washington 98844

**Telephone:** (509) 476-2454

**Hours of Operation:** 24-hour port

**Otay Mesa Port of Entry, California**
Only pedestrians departing the country on foot may depart through this port of entry. The Otay Mesa port of entry is located at the end of south Highway 905. The INS Office is located in the Pedestrian...
building, which is on the left side of the port coming from the southbound side of Highway 905. Turn left at Siempre Viva Road and right on Roll Drive and proceed to the end of Roll Drive.

**Address:**
2500 Paseo International
Otay Mesa, California 92154

**Telephone:**
(619) 690-7689

**Hours of Operation:**
06:00AM – 10:00PM

**Pacific Highway Port of Entry, Washington**
Registrants should proceed north on Interstate 5 to exit 275, continuing north on State Route 543, and passing through the intersections of Boblet Street, H Street and D Street. As you descend the hill, you will see a paved turn out area between SR 543 and the southbound traffic lanes. Use this area to park and use the crosswalk to enter the building at the public (south) entrance. Individuals should report to the immigration counter located immediately to your right after entering the building.

**Address:**
9950 Pacific Highway
Blaine, Washington 98230

**Telephone:**
(360) 332-6091

**Hours of Operation:**
24-hour port

**Pembina Port of Entry, North Dakota**
Registrants should proceed to the INS administration building for departure processing.

**Address:**
10980 Route I-29, Suite 1
Pembina, North Dakota 58271

**Telephone:**
(701) 825-6722

**Hours of Operation:**
24-hour port

**Philadelphia International Airport, Pennsylvania**
Upon arrival at Terminal A (departure level) proceed to upper concourse. Proceed to City of Philadelphia International Airport Information Booth and telephone (215) 596-1968. An INS officer will escort you to departure processing.

**Address:**
Philadelphia International Airport, Terminal A
Philadelphia, PA 19153

**Telephone:**
(215) 596-1968

**Hours of Operation:**
06:00AM-10:00PM

**Phoenix - Sky Harbor International Airport, Arizona**
Registrants reporting at Sky Harbor International Airport for an outbound international flight must report to the Barry Goldwater Terminal - Terminal 4, Level 3, Checkpoint B. They must pass through airport security and then proceed to the International Concourse B, Gates 23 or 25 for departure processing. Once at Gates 23 or 25 the registrant is required to call (602) 275-7745 ext 00 and notify the officer that he/she is there for departure registration. An officer will then meet the registrant at the gate and bring them down to the processing area. Registrants must report for registration at least two (2) hours prior to the departure of their flight.

**Address:**
3300 Sky Harbor Blvd
International Concourse B, Gates 23 or 25
Phoenix, Arizona 85034

**Telephone:**
(602) 275-7745 ext 00

**Hours of Operation:**
09:30AM - 8:00PM DAILY

Last Updated: March 3, 2003
**Piegan Port of Entry, Montana**  
Registrants can pull into the parking lot located in front of the port to the east, and proceed into the building for departure processing.

**Address:** End of Highway 89 North  
Babb, Montana 59411  
**Telephone:** (406) 732-9297

**Hours of Operation:** 07:00AM - 11:00PM

**Pittsburgh International Airport, Pennsylvania**  
Upon arriving at Terminal C (departure level) proceed to airport information booth. At information booth telephone 472-0703. An INS officer will escort your for departure processing.

**Address:** Pittsburgh International Airport  
Terminal C  
Pittsburgh, PA 15231  
**Telephone:** (412) 472-0703

**Hours of Operation:** 06:00AM - 10:00PM

**Point Roberts Port of Entry, Washington**  
Registrants should report to the public lobby entrance.

**Address:** Point Roberts Port of Entry  
50 Tyee Drive  
Point Roberts, WA 98281  
**Telephone:** (360) 945-5211.

**Hours of Operation:** 24-hour port

**Port Arthur Seaport, Texas**  
Registrants should park in front of the building. Once inside the building, registrants should proceed to the 2nd office on the left.

**Address:** 4550 Jimmy Johnson Blvd.  
Port Arthur, Texas 77642  
**Telephone:** (409) 727-3375

**Hours of Operation:** 8:00AM – 4:00PM, Monday – Friday

**Port Everglades Seaport, Florida**  
From the Turnpike or I-95 take the I-595 East towards Port Everglades. (I-595 turns into Eller Drive). There is a security checkpoint, make sure you have your passport available. The office is on the South East corner of Mcintosh and Eller Dr., just pass the security checkpoint. If the glass doors are locked there is a call box. Dial the INS number and you will be let in. We are located on the 4th floor, room 402.

**Address:** 1800 Eller Drive Suite 402  
Port Everglades, FL 33316  
**Telephone:** (954) 356-7790 ext 0

**Hours of Operation:** 24-hour port

**Port Huron Port of Entry, Michigan**  
**Passenger Vehicles:** Registrants departing at the Blue Water Bridge in Port Huron, Michigan should proceed through the toll booths on the U.S. side of the border. Once they have paid the toll, they should pull over to the left side of the plaza and park their car in the designated area. They should proceed to their left following the barricade to the walkway, which will take them in front of the truck lanes. Follow the signs posted directing them to the Administration Building.
Commercial Vehicles: Registrants departing at the Blue Water Bridge in Port Huron, Michigan should proceed through the toll booths on the U.S. side of the border. Once they have paid the toll, they should pull over to the right side of the plaza and park the vehicle in the designated area. They should proceed to their right, following the signs posted directing them to the Administration Building.

CARE MUST BE TAKEN IN PROCEEDING TO THE ADMINISTRATION BUILDING, AS YOU WILL BE CROSSING TRAFFIC ENTERING AND DEPARTING THE UNITED STATES.

Address: 1410 Elmwood Street
Port Huron, MI 48060
Telephone: (810) 982-0133

Hours of Operation: 24-hour port

Portal Point of Entry, North Dakota
Registrants should proceed to the INS administration building for departure processing.

Address: 301 Railway Avenue
Portal, North Dakota 58772
Telephone: (701) 926-4341

Hours of Operation: 24-hour port

Portland International Airport (PDX), Oregon
Special Registrants should proceed through security to their departure gate. Phone the number listed below. The Immigration Inspector will meet you at the departure gate to complete the process.

Address: 7000 N.E. Airport Way
Portland, OR 97218
Telephone: (503) 326-3409

Hours of Operation: 09:00AM-3:30PM Monday through Saturday only

Progreso International Bridge, Port of Entry, Texas
Registrants should proceed to the INS Administration building for departure processing.

Address: South Farm Road 1015
Progreso, Texas 78579
Telephone: (956) 565-6304

Hours of Operation: 24-hour port

Raymond Port of Entry, Montana
Take Highway 16 at Plentywood and go 16 north to the U.S.-Canadian Border. Registrants should report to the Assistant Port Director, Supervisory Immigration Inspector, Senior Immigration Inspector, or Free Trade Examiner for departure processing.

Address: P.O. Box 158
Raymond, Montana 59256
Telephone: (406) 895-2620

Hours of Operation: 24-hour port

Roosville Port of Entry, Montana
Registrants should report to INS secondary inspection inside the building.

Address: 8395 Highway 93 North
Eureka, Montana 59917-9707
Telephone: (406) 889-3737
Hours of Operation: 24-hour port

Rouses Point Port of Entry, New York
Registrants should report to the Inspections Building.

Address: Route 9                            Telephone: (518) 297-7521
Rouses Point, New York 12978

Hours of Operation: 24-hour port

Rouses Point Amtrak Train, New York
Registrants should notify train conductor that they must report for departure verification to U.S. Immigration.

Address: Route 9                            Telephone: (518) 297-7521
Rouses Point, New York 12978

Hours of Operation: Daily train departing to Canada

San Antonio International Airport, Texas
Upon arrival at the airport, registrants should go to the Federal Inspections Services area and dial #3 on an internal airport phone to arrange for someone to meet them and escort them to the INS Office.

Address: 9800 Airport Blvd.                  Telephone: (210) 826-6261
Terminal 1
San Antonio, Texas 78216

Hours of Operation: 09:00AM – 10:00PM

San Diego International Airport (SND), California
Registrants should proceed to the International Arrivals area, Terminal 2, for departure processing.

Address: 3707 N. Harbor Drive                Telephone: (619) 230-8178 ext.
Terminal 2                                     211/200
San Diego, California 92101

Hours of Operation: 08:00AM - 8:00PM

San Diego Seaport, California
All departure processing for cargo ships will be conducted on the ship.

Address: B Street Pier                        Telephone: (619) 230-8178 (San Diego
Harbor Drive                                    Airport Number-Lindbergh Field-
San Diego, California 92101                     No Phone or Staff at Seaport)

Hours of Operation: 08:00AM – 8:00PM

San Francisco International Airport, California
The INS office is located on the second floor, adjacent to the international arrivals waiting area in the International Terminal. Registrants arriving at the G side of the international parking lot can go to the international terminal by way of the 3rd floor walkway. After proceeding down the long moving walkway, registrants can go down the escalator and proceed to the second floor. They will follow signs directing them to the International Arrivals Area. The office is located just past the information booth on the right.

Address: Terminal G, Second Floor             Telephone: (650) 837-2876

Last Updated: March 3, 2003
San Francisco, California 94128

**Hours of Operation:** 08:00AM – 12:00AM

**San Juan - Luis Munoz Marin International Airport**
Restraints should report to Terminal C on the third level. There is a sign in Spanish/English on how to contact the INS office. It is located near the security checkpoint used to access gate number 9 of American Airlines. The office is located at the third level. The public needs to contact us through the phone to be escorted upstairs.

**Address:** New American Airlines
Terminal, Terminal “C”,
Third Floor
Carolina, PR 00979

**Telephone:** (787) 253-4516/4520/4523

**Sanford International Airport, Florida**
From downtown Orlando take I-4 going North, exit on Longwood/Lake Mary Blvd., going east, will take you to the airport. From downtown Orlando on I-417 going North, exit on Lake Mary Blvd going east. This will take you into the airport.

**Address:** 1 Red Cleveland Blvd.
Suite 101
Sanford, FL 32773

**Telephone:** (407) 321-1397

**Hours of Operation:** 05:00AM-12:00AM

**Sault Ste Marie Port of Entry, Michigan**
After passing through the northbound I-75 International Bridge TollBooth, registrants will proceed approximately 100 yards north to the port of entry (poe will be directly in front of you). Registrants need to park their vehicle at the south end of the port. After parking your vehicle, proceed north to the main entrance of the port of entry. Beginning March 15, 2003, registrants will notice construction of a new border facility.

**Address:** I-75 International Bridge Plaza
Sault Ste Marie, MI 49783

**Telephone:** (906) 632-8822

**Hours of Operation:** 24-hour port

**Seattle Seaport, Washington**
Seattle Seaport is located south of Seattle, exit 158 on Interstate 5. Take the exit marked “Boeing Field Museum of Flight.” The departure processing area is located on the far south end of the airport.

**Address:** Boeing Field
7277 Perimeter Road, Suite 203
Seattle, Washington 98108

**Telephone:** (206) 553-0815

**Hours of Operation:** 06:00AM – 02:00AM

**Seattle Tacoma International Airport, Washington**
The Immigration office is located in the South Satellite on the mezzanine level. Take the subway train from the Main Terminal to the South Satellite. Exiting the train, go up one flight of escalator stairs to the mezzanine level. From the escalator stairs, turn left and continue to follow the hallway around to the Immigration office.

Last Updated: March 3, 2003
Address: 178 Pacific Highway South   Telephone: (206) 553-0466
Seattle, Washington 98158

Hours of Operation: 0800AM – 4:00PM

St. Louis International Airport – Lambert, Missouri
Registrants must call 24 hours prior to departure to set appointment.

Address: East Terminal, Room E-1245   Telephone: (314) 428-5132/4890
St. Louis, MO 63145

Hours of Operation: 1030AM – 7:00PM, Mon-Fri

St. Thomas, Virgin Islands - Cyril E. King Airport
Registrants should call 340-774-4279 and Customs/Border Protection Officers will meet you in front of the Federal Inspection site.

Telephone: (340) 774-4279

Hours of Operation: 06:30AM – 8:00PM

Sweet Grass Port of Entry, Montana
Registrants should report to the INS/ U.S. Customs building in Sweet Grass. Individuals should report to INS secondary inspection inside the building.

Address: P.O. Box 165   Telephone: (406) 335-2921
Sweet Grass, Montana 59484

Hours of Operation: 24-hour port

Tampa International Airport and Seaport, Florida
Proceed to Main Terminal (3rd level) and stop at the Airside F tram. Call the US Immigration Duty Officer at (813) 348-1700 ext. 0 to advise that you are waiting to see him re NSEERS departure. An Immigration Inspector will meet you at the main terminal and escort you to the INS office for processing.

Address: 5503 Spruce St.   Telephone: (813) 348-1700 ext. 0
Tampa, Florida 33607

Hours of Operation: 24-hour port

Thousand Islands Bridge Port of Entry, New York
Registrants should report to the Inspections Building. Registrants should exit at #52, turn left at the first stop sign, at the 2nd stop sign, go straight and continue to the parking lot.

Address: Thousands Islands Bridge   Telephone: (315) 482-2081
Interstate 81
Alexandria Bay, New York 13607

Hours of Operation: 24-hour port

Trout River Port of Entry, New York
Registrants should report to the Inspections Building.
WASHINGTON-DULLES INTERNATIONAL AIRPORT, VIRGINIA
Registrants should proceed to the Main Terminal, lower level, west end. The INS office is located in the International Arrivals building.

Address: Dulles International Airport
Telephone: (703) 661-5106
Main Terminal, Lower Level, West End
International Arrivals Building
Dulles, Virginia 20168

Hours of Operation: 24-hour port

WHIRLPOOL AMTRAK TRAIN, NEW YORK
Registrants should notify train conductor or inspector that they must report for departure verification to U.S. Immigration.

Address: Whirlpool Bridge
Telephone: (716) 282-5921
Niagara Falls, New York 14303

Hours of Operation: Daily train that departs to Canada

YSLETA PORT OF ENTRY, TEXAS
Registrants should report to the Supervisory Immigration Inspector in the INS office located in Building A.

Address: 797 S. Zaragosa
Telephone: (915) 872-3474
El Paso, Texas 79907

Hours of Operation: 24-hour port

Please check www.immigration.gov for the most recent information.
Name (Last in caps) (First) (Middle) I am in the united states as:
Visitor ☐  ☐ Permanent Resident ☐  ☐ Student ☐  ☐ Other. (Specify)

Country of citizenship Date of birth Copy number from alien card

Present address (Street or Rural Route)  (City or Post Office)  (State)  (ZIP code)

If above address is temporary I expect to remain there ___ years ___ months

Last address (Street or Rural Route)  (City or Post Office)  (State)  (ZIP code)

I work for or attend school at: (Employer's name or Name of School)

(Street address or Rural Route) (City or Post Office) (State) (ZIP code)

Port of entry into U.S. Date of entry into U.S. If not a permanent resident, my stay in the U.S. expires on: (Date)

Signature Date

Fingerprint identification number (FIN):


Special registration
Alien's change of address card

This card is to be used by all aliens to report change of address within 10 days of such change.

The collection of this information is required by Section 265 of the I&N Act (8 U.S.C. 1305). The data used by the Immigration and Naturalization Service for statistical and record purposes and may be furnished to federal, state, local and foreign law enforcement officials. Failure to report is punishable by fine or imprisonment and/or deportation.

This card is not evidence of identity, age, or status claimed.

Public reporting burden. Under the Paperwork Reduction Act, an agency may not conduct or sponsor an information collection and a person is not required to respond to an information collection unless it displays a currently valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. Often this is difficult because some immigration laws are very complex. This collection of information is estimated to average 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including for reducing this burden to: Immigration and Naturalization Service, 425 I Street, N.W., Room 4034, Washington, DC 20536; OMB No. 1115-0003. Do not mail your completed form to this address. Mail your form to the address shown below:

For regular US Postal Service:
U.S. DEPARTMENT OF JUSTICE
Immigration and Naturalization Service
Change of Address - Special Registration
P.O. Box 7134
London, KY 40742-7134

For overnight mailings only:
U.S. DEPARTMENT OF JUSTICE
Immigration and Naturalization Service
Change of Address - Special Registration
1084-I South Laurel Road
London, KY 40744