SEVIS Transfer Information for International Students

International students transferring to Virginia Polytechnic Institute and State University–Graduate School (Virginia Tech) from another college or university in the U.S. must complete the top portion of this form. The International Student Advisor at your current institution must complete the bottom portion of the form.

TO BE COMPLETED BY THE STUDENT:

________________________________________________________________________

Last/Family Name                                 First Name                  Middle (if applicable
(Print your name as it appears on your passport)

______________________________

Last 4 of VT Student ID #

Date of Birth _________    City/Country of Birth _______________________  Country of Citizenship _______________

(MM/DD/YY)

Gender: □ Male    □ Female    Admit Major ______________   Admit Degree______________  Admit Term_____________

Email address: ___________________________________________  Phone number________________________________

Home country address: _________________________________________________________________________________

U.S. address: (If currently residing in the U.S.) _________________________________________________________________

The following dependents will accompany me (use additional sheet if necessary):

<table>
<thead>
<tr>
<th>Name (SURNAME, Given name)</th>
<th>Date of Birth</th>
<th>City/Country of Birth</th>
<th>Gender (M/F)</th>
<th>Relationship</th>
</tr>
</thead>
</table>

________________________________________________________________________

I authorize my International Student Advisor to provide the following information and release my SEVIS record to Virginia Polytechnic Institute and State University–Graduate School

________________________________________________________________________

Signature of Applicant                      Date

TO BE COMPLETED BY THE INTERNATIONAL STUDENT ADVISOR:

1. SEVIS # ________________________________  2. Present non-immigrant classification _______________________

3. Date of last attendance at your school _______________________

SEVIS Release Date to Virginia Polytechnic Institute and State University–Graduate School

F program # WAS214F01228001  J program # P-1-00071

________________________________________        ______________________

Name and title of School Official                      Signature

________________________________________        ______________________

Official SEVIS Name of School                      Date

Phone number _______________________________    Email address ____________________________
TRANSFER PROCEDURES  
FOR INTERNATIONAL GRADUATE STUDENTS  
Virginia Polytechnic Institute & State University

1. Inform the school you are currently attending of your intention to transfer to Virginia Tech.

2. After you complete ALL requirements for admission (including submitting a current financial certification and this form completed and signed by your International Student Advisor), your SEVIS records may be released by your current school and you will be issued a new I-20 or DS-2019 form by Virginia Tech. Your form will indicate that your transfer is pending.

3. You will need to report **in person** to International Graduate Student Services in the Graduate School in the Graduate Life Center at Donaldson Brown before the beginning of the semester in which you will first enroll. You will be issued a new I-20/DS-2019 indicating that the transfer has been completed.

4. Enroll in Virginia Tech in the first term available after leaving your previous school, or the first term after vacation (if you plan to enroll in the Fall semester). Your enrollment will be reported to the U.S. Immigration and Customs Enforcement office through SEVIS.

It is essential that you follow these procedures in order to maintain your legal non-immigrant status.

*If you have any questions or concerns regarding these procedures please do not hesitate to contact us at the International Student and Scholar Advisor  
Virginia Tech Northern Virginia Center  
7054 Haycock Road, Room 411, Falls Church, VA 22043, 703-538-8326 (phone), 703-538-8320 (fax)  
INTLNCR@vt.edu  
http://www.nvc.vt.edu/international*