Connecting to the G or H Drive

1. Open Finder
2. In the Finder menu select “Go”, then select “Connect to Server”
3. In the text box labeled “Server Address:” type in:
   - To connect to the G Drive, type in: `smb://monk.cntrlsrvs.w2k.vt.edu/departments$
   - To connect to the H Drive, type in: `smb://monk.cntrlsrvs.w2k.vt.edu/users$/Your VT PID`
4. Click on the “Connect” button.
6. After about 30 to 60 seconds you will be prompted to enter a username and password. Type in:
   - Username: hokies\your VT PID
   - Password: your hokies password
7. Click on the Connect button.
8. Finder will then open to the network drive, you selected.
9. An icon of the network drive will also appear on the desktop if you have the “Connected servers” box checked in Finder preferences.
10. To make a shortcut to the network drive on your desktop, press and hold the “Control” key on your keyboard and click on the network drive icon.
11. Select “Make Alias” from the menu.
12. A shortcut to the network drive will then be placed on the desktop.
13. Repeat the steps above to connect to the other network drive.

Before you begin you will need to be connected to Pulse Secure VPN. Go to: [https://www.nvc.vt.edu/About-NVC/Information-Services.html](https://www.nvc.vt.edu/About-NVC/Information-Services.html) for instructions on using the Pulse Secure VPN.