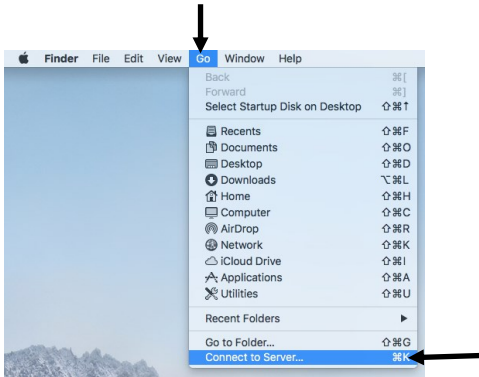


Before you begin you will need to be connected to Pulse Secure VPN. Go to:

<https://www.nvc.vt.edu/About-NVC/Information-Services.html> for instructions on using the Pulse Secure VPN.



Connecting to the G or H Drive

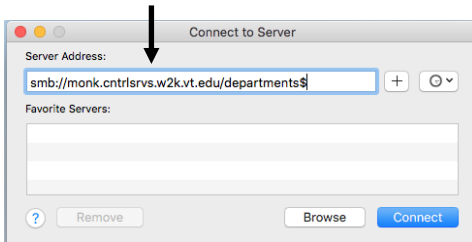
1. Open Finder
2. In the **Finder** menu select **“Go”**, then select **“Connect to Server”**
3. In the text box labeled **“Server Address:”** type in:

To connect to the G Drive, type in:

smb://monk.cntrlsvs.w2k.vt.edu/departments\$

To connect to the H Drive, type in:

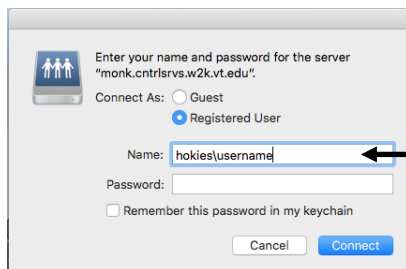
smb://monk.cntrlsvs.w2k.vt.edu/users\$/Your VT PID



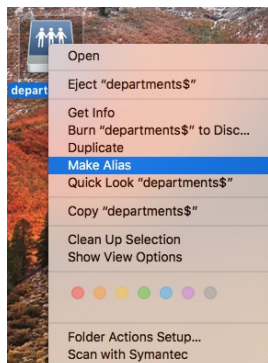
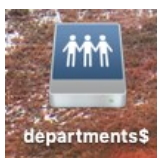
4. Click on the **“Connect”** button.
6. After about 30 to 60 seconds you will be prompted to enter a username and password. Type in:

Username: hokies\your VT PID

Password: your hokies password



7. Click on the **Connect** button.
8. Finder will then open to the network drive, you selected.
9. An icon of the network drive will also appear on the desktop if you have the **“Connected servers”** box checked in Finder preferences.



10. To make a shortcut to the network drive on your desktop, press and hold the **“Control”** key on your keyboard and click on the network drive icon.
11. Select **“Make Alias”** from the menu.
12. A shortcut to the network drive will then be placed on the desktop.
13. Repeat the steps above to connect to the other network drive.